



MINUTES OF THE BOARD MEETING

TUESDAY, DECEMBER 21, 2021

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, December 21, 2021, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Chair Huibers.

A. ROUTINE MATTERS

1. **Land Recognition**

Land Recognition statement was delivered by Student Trustee Zylstra

2. **Opening Prayer**

Opening Prayers were led by Trustee Burkholder

3. **Roll Call**

Chair Huibers noted that Trustee Sicoli was asked to be excused.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder		✓		
Kathy Burtnik		✓		
Frank Fera		✓		
Larry Huibers	✓			
Daniel Moody		✓		
Leanne Prince		✓		
Dino Sicoli				✓
Paul Turner		✓		
Student Trustees				
Sydney Yott		✓		
Steffen Zylstra		✓		

The following staff were in attendance:

Camillo Cipriano, Director of Education; **Lee Ann Forsyth-Sells, Kimberly Kinney, Gino Pizzoferrato**, Superintendents of Education; **Domenic Massi, Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

4. **Approval of the Agenda**

Moved by Trustee Prince

Seconded by Trustee Moody

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of December 21, 2021, as presented.

CARRIED

5. **Declaration of Conflict of Interest**

A Disclosure of Interest was declared by Trustee Fera with Item F9.1 of the In Camera Agenda. This trustee has family members who are employees of the Board. He left the meeting during discussion of this item.

6. **Approval of Minutes of the Board Meeting**

6.1 **November 23, 2021**

Moved by Trustee Burtnik

Seconded by Trustee Moody

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of November 23, 2021, as presented.

CARRIED

6.2 **November 30, 2021**

Moved by Trustee Prince

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of November 30, 2021, as presented.

CARRIED

6.3 **December 7, 2021**

Moved by Trustee Prince

Seconded by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of December 7, 2021, as presented.

CARRIED

7. **Consent Agenda Items**

Trustee Prince requested Item F6 of the In Camera Session be held.

7.1 Unapproved Minutes of the Committee of the Whole Meeting of December 7, 2021 and Consideration of Recommendations

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of December 7, 2021, as presented.

7.1.1 Revised Estimates 2021-2022

THAT the Niagara Catholic District School Board approve the Report on the Revised Estimates for the year 2021-2022, as presented.

7.2 Director of Education Annual Report 2021

Presented for information.

7.3 Trustee Honorarium for the Year December 1, 2021 to November 14, 2022

THAT the Niagara Catholic District School Board approve the Trustee Honorarium for the year period from December 1, 2021 to November 14, 2022, as noted in Appendix A, as follows:

\$16,458 for the Chairperson of the Board
\$13,441 for the Vice-Chairperson of the Board
\$10,424 for the Other Trustees

7.4 Trustee Expenses and Reimbursement for the Fiscal Year 2020-2021

Presented for information.

7.5 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of November 3, 2021

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of November 3, 2021, as presented.

7.6 Approved Minutes of the Audit Committee Meeting of September 24, 2021

THAT the Niagara Catholic District School Board receive the approved Minutes of the Audit Committee Meeting of September 24, 2021, as presented.

7.7 In-Camera Items F1, F3, F4.1, F4.2, F4.3, F4.4, F5 & F6

Moved by Trustee
Seconded by Trustee

THAT the Niagara Catholic District School Board adopt the consent agenda items.
CARRIED

B. DELEGATIONS/PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. 2021 Banking Resolution Re: Capital Borrowing

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the 2021 Banking Resolution Re: Capital Borrowing.

Superintendent Vetrone answered questions of Trustees.

Moved by Trustee Prince

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the 2021 Borrowing Resolution for Capital Projects of \$25M, as presented.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Nil

2. Report on Trustee Conferences Attended

Director Cipriano noted that the 2022 OCSTA January Seminar has been switched to virtual format.

Chair Huibers noted that with the successful completion of the Intensive Human Rights program training from two trustees, OCSTA has informed the Board that it will receive partial reimbursement.

3. General Discussion to Plan for Future Action

Director Cipriano announced that with the COVID case increase, upcoming meetings may change in format. In consultation with the Chair and the Vice-Chair a recommendation will be made in early January.

4. Trustee Information

4.1 Calendar of Events – January 2022

Director Cipriano highlighted the January 2022 calendar of events.

4.2 2022 OCSTA/OCSBOA Business Seminar – April 21, 2022

Director Cipriano reminded Trustees of the 2022 OCSTA/OCSBOA Business Seminar on April 21, 2022.

Trustees were asked to confirm their attendance with Anna Pisano.

4.3 OCSTA 2022 AGM – April 21-23, 2022

Director Cipriano reminded Trustees of the OCSTA 2022 AGM on April 21 to April 23, 2022.

Trustees were asked to confirm their attendance with Anna Pisano.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

1. NOTICE OF MOTION SUBMISSION

None Submitted

2. NOTICE OF MOTION PRESENTATION

None Presented

F. BUSINESS IN CAMERA

Moved by Trustee Prince

Seconded by Trustee Turner

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 6:56 p.m. and reconvened at 7:38 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Prince

Seconded by Trustee Turner

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of December 21, 2021.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Prince

Seconded by Trustee Moody

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of November 23, 2021, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Prince

Seconded by Trustee Moody

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of November 23, 2021, as presented.

CARRIED (Item F3)

Moved by Trustee Prince

Seconded by Trustee Moody

THAT the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F4.1

CARRIED (Item F4.1)

Moved by Trustee Prince

Seconded by Trustee Moody

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.3 of the In Camera Agenda.

CARRIED (Item F4.3)

Moved by Trustee Prince

Seconded by Trustee Moody

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.4 of the In Camera Agenda.

CARRIED (Item F4.4)

Moved by Trustee Burtnik

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F9.1 of the In Camera Agenda.

CARRIED (Item F9.1)

H. FUTURE MEETINGS AND EVENTS

January 11, 2022 – Policy Committee meeting at 4:30 p.m. and Committee of the Whole at 6:30 p.m.

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Prince

Seconded by Trustee Burkholder

THAT the December 21, 2021 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 7:43 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **December 21, 2021**.

Approved on **January 25, 2022**.

Larry Huibers
Chair of the Board

Camillo Cipriano
Director of Education/Secretary -Treasurer